

Course instructor discusses observed behavior with student, and if an act of academic dishonesty is suspected, uses the AI web application to provide the student the Academic Integrity claim and instructions with suggested sanction. (**Schreyer Honors College students must review the SHC policies & procedures prior to signing and responding to the claim.**) Student is given five business days to accept or contest the charge and/or sanction and respond to the claim. If there is no response by the deadline, the sanction is applied as if the claim is not contested.

Does Student **CONTEST** charge and/or sanction?

NO

Are there **PRIORS?**

YES

Academic sanctions applied by course instructor. A.I. Coordinator sends file to OSACR with request for **Conduct Sanction** as appropriate, depending on the number of priors and the seriousness of the offense. (**See Sanctioning Procedures and Guidelines.**) Registrar places Academic Integrity Hold for the course. Any previous attempt by the student to drop course must be reversed by the Registrar.

NO

AI Coordinator directs instructor to apply prescribed academic sanction; file is submitted to Office of Student Accountability and Conflict Response (OSACR). Registrar places an Academic Integrity Hold for the course. **NOTE: Any previous attempt by the student to drop the course must be reversed by the Registrar.**

YES

Case Review Process (Student may choose a Zoom hearing or paper review)
 Instructor invited to provide any additional statement with supporting evidence;
 Student invited to provide additional statement with evidence to refute charge;
 Above information is shared with both parties and the A.I. Committee, along with the original documentaiton and supporting evidence. **Full disclosure process COMPLETE.**

Hearing

Paper review

Any committee member may recuse themselves if they have a conflict of interest with the case;
Student attends;
 Instructor invited to attend as a witness
 Virtual meeting provided, if needed, by either party.
 May have 3-8 voting members (including at least one student);
 One member serves as hearing chair
 Committee considers evidence & charges and adjudicates.
 If student fails to attend, Committee will review materials, deliberate, and vote on responsibility.
Hearing will NOT be re-scheduled.

Any committee member may recuse themselves if they have a conflict of interest with the case;
 May have 3-8 voting members review (including at least one student)
 Committee considers evidence in the paper review, charges and adjudicates.

In all cases, a summary letter will be provided to the student

Hearing

Paper Review

Case Closes.
 Instructor and student are notified. Grade is awarded with no penalty.

NO

Student Found **RESPONSIBLE**

YES

Are there **PRIORS?**

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